

MEMORANDUM

DEPARTMENT OF TRANSPORTATION

Materials and Geotechnical Branch
4670 Holly, Unit A
Denver, Colorado 80216-6408



DEPARTMENT OF TRANSPORTATION

May 23, 2006
1:00 to 3:00 PM
CDOT N. Holly Turnpike Conference Rm.

Smoothness Task Force Meeting Minutes

1:00 PM Self Introductions and Sign in:

Those in attendance were:

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Denver, Colorado 80216



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May 23, 2006
1:00 PM to 3:00 PM
North Holly Turnpike Conference Room

Smoothness Task Force Sign in Sheet

Name	Company	Email
Glenn Frierler	CDOT	glenn.frierler@dot.state.co.us
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Agenda Item #1 Review of March Profiler Classes – Tom Clayton

The total number of students in the March Profiler Training class was 63. The class received good review from both Industry and CDOT participants. CAPA and CDOT will plan on providing this class again in March 2007 with a focus on changes to the specifications.

Agenda Item #2 Update on Smoothness Training and Education – Tom Clayton

As of now the Level D certification that CAPA offered is no longer available. CAPA will be working with the Task Force to develop the Level S certification. Work within the Smoothness Task Force – Certification Sub-Committee has already begun and will be finalized by December, 2006.

Agenda Item #3 Profiler Class Round Up – Duaine Covert

Duaine commented about the Profiler Class Round Up that was held on April 5, 2006. There were approximately 8 participants. The need to have future Round Ups was discussed. It was the feeling of the Task Force that there would be no need to hold future Round Ups after the Certification Program is instituted. Tom Clayton mentioned that Industry may still hold Round Ups on their own to help with education within industry.

Agenda Item #4 Report from Incentive / Disincentive Sub-Committee

The Task Force reviewed the work of the Incentive / Disincentive Sub-Committee. The Sub-Committee had prepared a PowerPoint presentation relating their work and what work still needed to be done. Some minor changes were made to the presentation and it was agreed that the revised version of the presentation should be presented at the next AIF and Joint Co-Op meetings.

Agenda Item #5 Report from Certification Sub-Committee

The Task Force reviewed the work of the Certification Sub-Committee. This Sub-Committee has also prepared a Power Point presentation relating their work and what work still needed to be done. Some changes were also made to this presentation. The Sub-Committee agreed on the revisions to the presentation that will also be presented at the next AIF and Joint Co-Op meetings.

The Task Force agreed that we need a meeting in late August to review data and formulate work for the fall. The next meeting of the full Task Force will be **August 23rd from 9:00 to 12:00 AM at the North Holly Complex in the Turnpike conference room.** Between now and the August meeting the Sub-Committees will be working on developing draft specifications that will cover the following issues:

1. Level S certification



2. Profiler certification – Accuracy – Frequency – Fees – Recording – Registration
3. Develop a CP for Certification
4. Develop a specification that uses a equation based schedule
5. Develop a specification that used a percent of item bid price to base incentives or disincentives

The full Task Force will review this work this fall. They will also examine data from the 2005 and 2006 construction seasons and set incentive and disincentive levels for the 2007 construction season.

Remember to mark your calendars for the next meeting:

August 23rd from 9:00 to 12:00 AM at the North Holly Complex in the Turnpike conference rooms.

